



**COUNTY OF LOS ANGELES  
PROBATION COMMISSION**  
9150 EAST IMPERIAL HIGHWAY, DOWNEY, CALIFORNIA 90242  
(562) 940-2754



**NOTICE OF REGULAR MEETING**

**DATE:** Thursday, March 24, 2016

**TIME:** 10:00 a.m. – Regular Meeting  
12:00 p.m. – Adjournment

**WHERE:** Kenneth Hahn Hall of Administration  
500 West Temple Street  
1<sup>st</sup> Floor, Room 140A  
Los Angeles, California 90012

The meetings of the Commission are open to the public. Members of the public may address the Commission on any agenda item or on its item of interest, which are within the subject matter jurisdiction of the Commission by submitting a written request to the Probation Department prior to the meeting. Three (3) minutes are allowed, per person, on each agenda and non-agenda item, with a total of 15 minutes for public comments on each agenda and non-agenda item, unless the Commission sets alternative limits or other allocations of time.

1. Call to order and Roll Call of Commissioners
2. Approval of minutes for January 28, 2016, February 25, 2016 and March 10, 2016
3. Los Angeles County Probation Department Update
  - ❖ Calvin Remington, Interim Chief Probation Officer
4. Proposal to Improve Oversight Letter
5. Probation Commission Annual Report
6. Juvenile Solitary Confinement Motion - (Commissioner Seaver)
7. Brown Act - (Commissioner Meredith)
8. Nutrition Guidelines
  - ❖ Akiko Tagawa, Manager, Management Services Bureau
  - ❖ Efrain Munoz, Administrative Deputy, Administrative Services Bureau
  - ❖ Stephanie Sasnauskas, Food Services Consultant

9. Future Agenda Items or Presentations
10. Announcements
11. Commission/Committee Inspection Reports
12. Follow-Up Inspection Reports – 30 Days
13. Public Comments
14. Adjourn

**Next Meeting:**  
**Thursday, April 14, 2016**  
**10:00 a.m. – 12:00 p.m.**  
**Kenneth Hahn Hall of Administration**  
**500 West Temple Street**  
**1<sup>st</sup> Floor, Room 140A**  
**Los Angeles, California 90012**

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**COMMISSIONERS**

Joe Gardner – President, Jan Levine – First Vice President  
Clay Hollopeter – Second Vice President, Dan Seaver – Third Vice President  
Lt. Don Meredith, Cyn Yamashiro, Fitzgerald Jones, Gabriella Holt, R.N., E.J.D.,  
Jo Kaplan, Esq., Olivia E. Mitchell, Peter Shutan, Azael Martinez Sonoqui,  
Zachary Hoover, Jacqueline Caster, Esq., Elizabeth (Betsy) Butler

Attention: Any person, who seeks support or endorsement from the Commission of any official action, may be subject to the provisions of Los Angeles County Code, Chapter 2.160, relating to lobbyists. Violation of the Lobbyist Ordinance may result in a fine and other penalties. For information, call (213) 974-1093.

Accommodations: American Sign Language (ASL) interpreters or assisted listening devices are available with at least 3-business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (562) 940-2531 from 8:00 am to 5:00 pm, Monday through Friday.

Para información en español: Por favor de llamar al número (562) 940-2531 entre 8:00 de la mañana y 5:00 de la tarde, de Lunes a Viernes.



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**RECOMMENDATIONS**

	<u>Recommendation</u>	<u>Recommendation Date</u>	<u>Update</u>	<u>Date Finalized</u>	<u>Probation Dept. Contact</u>
1.	Evaluation of Grievance Process study	08/26/15	Commissioner Caster		
2.	Language for future employment listings (Rehabilitation)	08/11/15			
3.	Follow-up on the two (2) grievances from Central Juvenile hall (Kaplan)	09/09/15			
4.	Furniture for the day rooms at Camp Rockey	07/22/15			
5.	Capital Improvement Projects (needs vote)	08/26/15			
6.	Nutritional guidelines	09/09/15	March 24, 2016		
7.	Probstat Document Updates	10/14/15	2016		Felicia Cotton Jennifer Donnell
8.	Board Briefing 3 <sup>rd</sup> Quarter	11/18/15			
9.	Strategic Planning- Chief Powers vision	11/18/15			
10.	Change the way reports are created. (SHU) reports and Population Reports	11/18/15			